

# WEOBLEY PARISH COUNCIL

Councillors are summoned to attend a Meeting of the Parish Council on  
**Tuesday 23<sup>rd</sup> January 2024 at 7.00 pm in Hopelands Village Hall, Weobley HR4 8SN.**

## AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest and written requests for dispensation**
3. **Minutes ...** To consider minutes of meeting held on 28<sup>th</sup> November 2023.
4. **Open Session**
  - 4.1 To receive a brief verbal report from West Mercia Police.
  - 4.2 To receive a brief verbal report from Ward Councillor Mason.
  - 4.3 To receive the views of local residents on parish matters.
5. **Finance**
  - 5.1 To note the current income balance and consider the payment schedule for December 2023 and January 2024.
  - 5.2 To consider the bank reconciliation for April 2023 – January 2024.
  - 5.3 To consider budget monitoring for April 2023 – January 2024.
  - 5.4 To review Risk Register.
  - 5.5 To review current Financial Regulations and consider action.
  - 5.6 To consider 2024-25 budget.
  - 5.7 To confirm the 2024-25 precept request.
  - 5.8 To note current Clerk's final working day as the 31<sup>st</sup> January 2024 and to discuss handover procedure.
  - 5.9 To receive an update regarding the formal vacancy for of the Parish Clerk.
  - 5.10 To review current insurance provision and consider insurance policy for 2024-25.
6. **Parish Maintenance**
  - 6.1 To consider joining the Parish Lengthsman Scheme for 2024-25.
  - 6.2 To consider formally appointing DC Gardening as Parish Lengthsman for 2024-25.
  - 6.3 To consider works to be undertaken by the Lengthsman.
  - 6.4 To consider works to report to Herefordshire Council Highways and receive report.
  - 6.5 To consider works to Footpaths and Public Rights of Way.
  - 6.6 To consider maintenance of public toilets.
7. **Planning ...** See Planning/Information Sheet.
  - 7.1 To consider recent planning applications.
8. **Rose Garden ...** To receive an update report and consider action.
9. **Play Area ...** To receive an update report and consider action.
10. **To note the Information Sheet**
11. **Website ...** To receive an update report and consider action.
12. **Date of next meeting**
  - 11.1 To note the date of the next meeting as Tuesday 27<sup>th</sup> February 2024 at 7.00 pm in the Hopelands Village Hall, Weobley, HR4 8SN.